

ADMINISTRATIVE - INTERNAL USE ONLY

10 May 1973

SUBJECT: Survey on Cost for Procurement of Reproduction Paper for
Agency Stock for Fiscal Years 71, 72 and 73

A. Procured from Xerox Corporation

<u>FISCAL YEAR</u>	<u>TOTAL VALUE</u>
FY-71	\$ 93,330.00
FY-72	169,134.00
FY-73 * (As of 9 May 1973)	<u>185,520.00</u>

TOTAL FOR FY-71, FY-72, *FY-73 447,984.00

B. Procured from Other Manufacturers

FY-71	\$ 104,027.00
FY-72	95,172.00
FY-73 * (As of 9 May 1973)	<u>74,617.00</u>

TOTAL FOR FY-71, FY-72, *FY-73 273,816.00

C. Procurement of Standard Carbon Paper for Depot Stock

FY-71	\$ 00
FY-72	87.00
FY-73 * (As of 9 May 1973)	<u>00</u>

TOTAL FY-71, FY-72, *FY-73 87.00

$\Delta = 61,852/yr.$

217,034 / Annually
283,536

~~87,784 / Annually~~
79,418

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D. Procurement of Standard Carbon Paper for Open Stock

TOTAL FY-71, FY-72, FY-73 \$ 3,939.00

NOTE: Standard single sheet carbon paper is routinely procured directly by Logistics Services Division, Building Services Branch. The stock is maintained by that Division in open stock apart from Depot stock.

E. Procurement of Manifold Carbon (Letterex) for Depot Stock

<u>FISCAL YEAR</u>	<u>TOTAL VALUE</u>
FY-71	\$ 2,710.00
FY-72	2,562.00
FY-73 * (As of 9 May 1973)	<u>2,207.00</u>
TOTAL FY-71, FY-72, *FY-73	7,479.00

F. Procurement of Manifold Carbon (Letterex) for Open Stock

TOTAL FY-71, FY-72, FY-73
As of 9 May 1973 \$ 40,480.00

NOTE: Manifold Carbon Paper procured directly by Logistics Services Division, Building Services Branch for open stock requirements.

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OFFICIAL ROUTING SLIP											
TO	NAME AND ADDRESS						DATE		INITIALS		
1	Executive Officer, DD/M&S 7D24 Headquarters Building						5/12/73		[Signature]		
2	ADD/M&S						14 MAY 1973		[Signature]		
3	DD/M&S						5/14		[Signature]		
4											
5	SAIC [Redacted]						14 May		[Signature]		
6	CRAB - 702 Magazine						15 MAY 1973		[Signature]		
ACTION				DIRECT REPLY				PREPARE REPLY			
APPROVAL				DISPATCH				RECOMMENDATION			
COMMENT				FILE				RETURN			
CONCURRENCE				INFORMATION				SIGNATURE			

Remarks: Tex:

The attached is in response to Mr. Brownman's question the other morning about how much we spend on Xerox and carbon paper. As you can see, the cost has been increasing over the last 3 years for Xerox paper and it's been decreasing on other types of reproduction paper such as thermofax.

There is no real relationship, however, between what we spend on "reproduction paper" and the fairly minimal amount of money that was spent on carbon paper of both the standard and the letterex type. The Depot stock referred to in the attachment is basically for supporting the overseas installations and the open stock is that which LSD maintains in

FOLD HERE TO RETURN TO SENDER (over)											
FROM: NAME, ADDRESS AND PHONE NO.										DATE	
<div style="display: flex; justify-content: space-between;"> UNCLASSIFIED CONFIDENTIAL SECRET </div>											

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its Building Services Branch supply rooms to support
the various Headquarters elements.



VAN D.

STATINTL

Att.

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